





PAYNE PHALEN DISTRICT FIVE PLANNING COUNCIL

STRONG  SAFE  WELCOMING  CONNECTED  NEIGHBORHOODS

Board Meeting Minutes February 24, 2009

[**Present:** R. Evans, R. Fox, D. Garcia-Velez, R. Kapaun, J. LaFloe, J. Livesay, A. Oertwig, C. Peterson, R. Sammons, P. Sandro, K. Stone, D. Syers, and D. Theisen. **Excused:** B. Cooper, T. Hecht, L. Krivitz, S. Schwartz, and B. Wilson. **Staff:** L. McMurray.]

Item One: Call to Order, Welcome

- Board President and Meeting Chair Ryan Kapaun called the meeting to order at 6:30 p.m. and welcomed those in attendance.
- **Item Two: Roll Call**
R. Kapaun asked Secretary R. Fox to dispense with the roll call and to note who was in attendance in the meeting minutes.
- R. Kapaun informed the board that Nieta Presley had resigned from the board. The vacant position has a term that ends in May 2010.
- *R. Sammons moved to publicly recognize and thank N. Presley for her contributions to the board. Motion seconded by D. Garcia-Velez. Motion passed.*

Item Three: Community Introductions and Agenda Review

- R. Kapaun asked if there were any requests for additions to the draft February 24, 2009 meeting agenda. R. Kapaun indicated he would like to add an opportunity for Mr. Ronald Snaza, Director of Phalen Recreation Center, to speak as the first item after the agenda review.
- There were no further items added to the February 24, 2009 meeting agenda, and it was approved as amended.

Item Four: Parks & Recreation Report: Special Guest Ronald Snaza, Director of Phalen Rec. Center

- Mr. Snaza reported to the board that impending budget cuts will result in a number of changes to area parks and recreation centers. Most notably are the following:
 - Phalen beach is to be unguarded in the summer.
 - Margaret Recreation Center is to be closed.
 - Sylvan Recreation Center is to be closed and torn down.
 - Front Recreation Center is to be closed and torn down.
 - Prosperity Heights Recreation Center is to be closed and torn down.
 - The city hopes that Wilder Recreation Center will be taken over by a private organization.
 - Arlington Recreation Center's future is still being decided.
 - Some staff will be laid off.
 - Parks and Recreation's Aquatic Supervisor is gone.
 - Four recreation center directors will be let go.
 - Most recreation center sites will be reduced in hours and/or programming.
- R. Fox asked how community organizations can gain consideration by the city to operate rec. centers that are being closed. Mr. Snaza replied that outside organizations can approach the City and make requests to operate the closed recreation centers.

- Ex. Dir. L. McMurray asked if Mr. Snaza could have sent to her the official information regarding these changes to Parks and Recreation services. Mr. Snaza indicated that he would make the request.
- R. Kapaun thanked Mr. Snaza for his time, his report, and his forthrightness.

Item Five: Treasurer's Report

- In light of Treasurer J. LaFloe's absence, Ex. Dir. L. McMurray introduced the Treasurer's Report and the Council's accountant, Mr. Tim Dornfeld, who was present to discuss the 2008 year-end financial reports.
- Mr. Dornfeld reviewed the December 31, 2008 Balance Sheet. At the present time, the organization's total assets are about \$64,300, including total liabilities of about \$16,000, and total net assets of about \$48,300.
- Mr. Dornfeld noted that in 2009 a special line item would be added to the Balance Sheet as a sub-set of the Otto Bremer asset showing the funds the Council has set aside to pay a diversity consultant.
- Treasurer J. LaFloe mentioned that minor budget adjustments were recommended in 2009 due to overspending in 2008 in the area of administration (i.e., overhead, or maintenance of the organization) and under spending in 2008 in the area of program support.
- *D. Syers moved to accept the December 31, 2008 Financial Report. Motion seconded by A. Oertwig. Motion passed.*
- Ex. Dir. L. McMurray reported to the board details of her conversation with Bremmer Bank. McMurray recommended that the Council continue with its current loan terms since the charge that would be assessed if the loan were to be renegotiated would nullify any advantages gained by reducing the amount of collateral the bank requires held in deposit until the loan is paid down completely.
- Mr. Dornfeld noted that the money owed to the Downtowner, for the Council's car wash fundraiser, had not been recorded in the liabilities category yet. The amount should show up on the March 2009 Financial Report.

Item Six: Consent Agenda

- President R. Kapaun introduced the February 24, 2009 Consent Agenda and asked if anyone had any concerns with it.
- Secretary R. Fox mentioned his discomfort with the February 2009 CPED Committee Meeting motions as written on the February 2009 Board Meeting Consent Agenda. Specifically, his concern was that motion a. did not specify the purpose of the task force it was meant to create, and that most of the other motions were not listed on the consent agenda as they were written in the minutes. Fox stressed the importance of clear, correct, and consistent record keeping.
- R. Sammons asked that the January 27, 2009 Board Meeting Minutes be changed to reflect his suggestion as being, "the *council* should be strongly urged to not spend the community participation funds for purposes other than what it was set aside for." Sammons also pointed out that "the *board elected* the Nominations Committee," rather than "the President appointed" the committee members (which would constitute a bylaw infraction).
- D. Syers asked that motion a. of the February 2009 CPED Committee Meeting motions be removed from the February 24, 2009 Board Meeting Consent Agenda.
- *C. Peterson moved that the February 24, 2009 Board Meeting Consent Agenda be approved as amended. Motion seconded by P. Sandro. Motion passed.*
- *R. Sammons moved that motion a. of the February 2009 CPED Committee Meeting motions that was previously listed on the February 24, 2009 Board Meeting Consent Agenda be sent back to the CPED Committee so the motion can be further deliberated in a future meeting. Motion seconded by C. Peterson. Motion passed.*

Item Seven: President's Report

- President R. Kapaun informed the board that the Personnel Committee was ready to present the Executive Director's performance review at a March 2, 2009 Special Meeting. An email will go out to announce the meeting time and location.

- There will be a 3M Design Workshop and Progress Update on February 26, 2009. Kapaun encouraged everyone to attend. C. Peterson is involved with the historic design “sherette” but cannot attend the public presentation. P. Sandro will attend the session and represent District Five.
- R. Kapaun will email the board with the highlights of his meeting scheduled with Mayor Coleman at which will be discussed the city budget cuts and their effects on district councils.
- Kapaun recently attended the CIB training session and learned that despite the east side of Saint Paul comprising almost one-third of the city’s population, it only gets 4 votes of 17 in the CIB ranking process. Kapaun will attempt to gather the members from all the east side CIB groups to encourage solidarity.
- The city will not have CIB proposals ready for ranking until mid-March.

Item Eight: Invest Saint Paul – Invest Payne Phalen

- A vacant housing tour is being planned for Saturday May 2, 2009.
- Patrick Ruble, of Saint Paul Area Association of Realtors (SPAAR), has been contacted by Kapaun. It is expected that SPAAR will provide a \$500 donation, assistance from its marketing representative, and communication to its association members about the housing tour.
- Kapaun wants to pair a neighbor or a board member with each Realtor who will be hosting an open house.
- Kapaun will reach out to PABA for additional financial support for the tour.
- Kapaun has been thinking about getting a principle from a local school to be involved with the tour.
- Kapaun encouraged board members to contact D. Garcia-Velez if they are interested in helping out with the tour.

Item Nine: Nominations Committee Update

- Nominations Committee Convener D. Garcia-Velez noted that board members whose terms are coming up in May 2009 will soon get a phone call from him to determine their intentions for running for reelection.
- D. Garcia-Velez described a suggestion that came up at the committee’s most recent meeting, which would lengthen board terms from two-years to three-years. R. Sammons presented and submitted in writing to the board the proposed bylaw change. The proposed change is as follows.

ARTICLE IV, SECTION 4

(Replaced) One half of the required number of Directors shall be elected each year for a term of office of two (2) years

(Substituted) At the Annual Meeting in 2009 the Council shall elect seven (7) Directors, whose terms in office will expire the third Tuesday of May 2012, and three (3) Directors, whose terms in office will expire the third Tuesday of May 2011; at the Annual Meeting in 2010 the Council shall elect seven (7) Directors, whose terms in office will expire the third Tuesday of May 2013, and three (3) Directors, whose terms in office will expire the third Tuesday of May 2011. Effective as of the 2011 Annual Meeting, the Council shall elect seven (7) Directors to three-year terms in office, expiring the third Tuesday in May three years hence, or until their successors are elected, or until removed in the manner provided in these bylaws. Their terms shall begin the third Tuesday in May. Directors may stand for reelection.

- *D. Garcia-Velez moved to call a council meeting prior to the March 2009 board meeting to discuss changing the council bylaws such that board terms would be extended from two-year terms to three-year terms. Motion seconded by K. Stone. A vote by division was called and the motion passed with eight yeas to three nays.*
- *D. Garcia-Velez moved that the Nominations Committee hold an Annual Meeting on April 28, 2009, beginning at 6:00 p.m., at the John A. Johnson Elementary School in Saint Paul, MN. Motion seconded by J. Livesay. Motion passed.*

- *D. Garcia-Velez moved to remove Mr. P. Sandro from the Nominations Committee and replace him with Ms. K. Stone. Motion seconded by A. Oertwig. Motion passed.*

Item Ten: Executive Director’s Report: Highlights, and Community

- Ex. Dir. L. McMurray announced that the community marketing piece is moving forward with the development of a welcome kit that is being compiled in consultation with the NAC.
- Councilmember L. Helgen has provided \$2,000 to support the Council’s restorative justice initiative. Another \$6,000 grant may soon be secured for the restorative justice initiative from the Diane K. Williams Foundation.
- McMurray urged board members to communicate community priorities to city hall, vis-à-vis the anticipated budget cuts.
- Adjustments will likely be made to the Council’s staffing because of anticipated budget cuts.
- It may be possible to sublease some of the Council’s office space to another organization to reduce expenses.
- The COPP program year-end is June 30, 2009; the Ex. Dir. expects the program to be cut in fiscal year 2010.

Item Eleven: Other: Board and Community Announcements or Updates

- R. Kapaun is trying to get local political representatives together to discuss how the federal housing improvement money is being spent in Saint Paul’s east side.

Item Twelve: Motion to Adjourn

- *D. Syers moved to adjourn. Motion seconded by D. Garcia-Velez. There being no further business, the motion passed and President R. Kapaun adjourned the meeting at 8:59 p.m.*